

At Aspire, what you give
shapes your students, your colleagues, your community—
and yourself.



It is more than just a summer job.

It's a place for thinkers, leaders, and changemakers who believe in the agency of all girls, with a particular focus on students who are facing consistent economic hardships and are working toward being the first in their family to go to college.

We remain steadfast in our belief that girls need to be trusted and empowered to explore what they value. We believe that teaching is uniquely vital and impactful work for our times.

Our approach focuses on collaboration, connections, and shared learning.

Are you ready for an experience that not only will have a profound effect on your students, but also will create opportunities for personal development, cultivate valuable skills, and shape how you think about today's complex world?

Dean of Faculty at Aspire: Position Overview

Aspire is seeking a thoughtful, compassionate, responsible and creative individual for the position of Dean of Faculty. The Dean of Faculty will oversee all aspects of faculty participation during the summer session, establishing a tone that encourages the highest level of engagement from Aspire teachers.

The Dean of Faculty is primarily responsible for serving as a liaison between Directing Teachers (professional educators who are mentoring college students) and Core Teachers (college students interested in pursuing careers in education). The Dean is also responsible for curriculum and program development while communicating regularly with the Program Director regarding faculty progress throughout the summer.

You will be responsible for:

- Setting tone in the program and fostering a sense of community among faculty, communicating program expectations to the teaching team
- Supporting teaching and learning by identifying and sharing effective resources and activities
- Delivering professional development, including orientation, after-school meetings, and wrap-up days
- Implementing feedback processes for teachers
- Guiding the teaching team in the thoughtful use of technology
- Collaborating with teachers and faculty deans to address student issues, reporting to the Program Director
- Managing schedules for DTs and CTs and handling schedule adjustments, coordinating logistics with the Program Director
- Supporting community activities such as morning meetings, choice periods, talent shows, field trips, and similar events
- Assisting with monitoring lunch and snack times
- Providing additional support as needed

The ideal candidate will have:

- Teaching experience, experience as a Department Chair or team lead is helpful but not required
- Familiarity with Aspire or other innovative middle school programming
- Strong leadership, problem solving, and management skills
- Ability to work on a team and support the overall mission of the program
- The ability to take both direction and initiative; a self-starter who is a strong team player
- Understanding of middle school girls who face consistent economic barriers and are working towards being first generation college students
- Understanding of educators, both new and veteran
- Strong organizational, public speaking, and writing skills
- Creativity and energy to work in a flexible and fast-paced environment

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- Insightful approach to community issues and the ability to identify multiple solutions
 - Bachelor's degree required. Master's degree preferred.

Read the [Aspire Viewbook](#) for more information.

Watch this [2-minute video](#) about teaching at Aspire.

Contact aspire@hb.edu with any questions.

Location

The Hathaway Brown School is located on a beautiful 16-acre campus in Shaker Heights, OH.

Dates and Hours

The summer session runs from June 16 – July 25, 2025, Monday through Friday from 8:15 a.m. to 4:30 p.m.

Calendar:

June 16, 17, 18, 20, 23 Teacher Orientation. Note: Aspire is closed for all on **June 19**.

June 24 Student Program Begins

July 3 Teacher Professional Development Day,, Aspire is closed for students

July 4 Aspire is closed for all

July 23 Closing Ceremony, Last Student day

July 24 and 25 Teacher Wrap-Up and Reflection

Commitment

Candidates must be available to work the entire session, Monday through Friday from 8:15 a.m. to 4:30 p.m. Attend planning meetings for teacher orientation as necessary prior to start of program; meet with the Director(s) and run staff meetings as an active member of the Aspire Leadership Team

Compensation: \$5250

Application Process and Timeline

We encourage you to apply early because we will review applications as soon as we receive them. Typically, the majority of our teachers are committed by the end of March. Once a qualified candidate has been identified and the position is filled, we will close our application portal. Feel free to contact us at aspire@hb.edu about your timeline.

Step 1: Complete [Dean of Faculty Google Form](#) application.

Step 2: Selected applicants will receive an email from "The Aspire Program of Hathaway Brown School via Hireflix" with a link to complete a video interview. Applicants will have 1 week to submit their responses, and the interview can be done at any time from any device with a camera and microphone—no app or account required. It takes 20-30 minutes to complete.

Step 3: Finalists conduct a live interview with program leadership before a decision is made and an offer is extended.